

Local Government Act 1972
Whalley Parish Council

Members of the Council, you are summoned to a Meeting of the Parish Council to be held on
 Thursday 19th October 2023 in the Calder Room, Whalley Old Grammar School at 7.30pm

Signed: *EKHaworth*

Liz Haworth - Clerk & Responsible Finance Officer

Minutes

Agenda items should be submitted to the Clerk seven clear days before the meeting.
 The Clerk will forward Councillors, all relevant information and supporting documents, 3 clear days
 before the meeting.

Draft Minutes Subject to Confirmation

1.	Attendance & Apologies	
	Present: Cllr Allen, Cllr Highton (Chairman), Cllr Mirfin, Cllr Smith, Cllr Threlfall, Cllr Vickers. Apologies: Cllr Atherton (Borough Cllr), Cllr Ball, Cllr Brown, Cllr Carlton. In Attendance: Liz Haworth (Clerk), 11 members of the public.	2327/23
2.	Declaration of Interests	
	There were no declarations of disclosable pecuniary, other registrable and non registrable interests in items for discussion on the agenda.	2328/23
3.	To Approve the Minutes of the Previous Parish Council Meeting	
	It was resolved to approve and confirm the accuracy of the Minutes of the meeting held Thursday 21 st September 2023.	2329/23
4.	To Receive the Minutes of the other Meetings	
	It was resolved to receive the minutes of the Planning committee meeting held 21 st September 2023.	2330/23
5.	To Adjourn the Meeting for Public Discussion	
	To adjourn for members of the public wishing to speak at the meeting in respect of items on the agenda or to update on relevant village matters. (5 mins per person)	
	It was reported that all is well at the train station. New plantings are underway for the winter.	2331/23
	Whalley In Bloom have won 3 awards at the North West in Bloom. Small Town Gold Award, Best Small Town and Heritage Cup.	2332/23

	<p>A resident enquired on the progress of installing a bench on The Sands. The proposed site area is on common land. It had previously been noted that a bench had been removed from this area, as requested by residents suffering with anti-social behaviour. Residents on The Sands had been asked about re-siting a bench and they were not in favour. WPC will review and consider a bench site near the entrance to the Abbey, once CCTV has been installed in this area.</p>	2333/23
	<p>Residents from Bridge End asked about Speed restrictions on this fast stretch of road. It was suggested that they contact Langho & Billington PC as this was in their Parish. Another resident reported on a structure that has been erected on the riverbank from Whalley to Billington. Concerns over land ownership, biodiversity and conservation were highlighted and WPC are to investigate this matter.</p>	2334/23
	<p>Residents from Wiswell Lane continue to lobby for speed restrictions/tables/cushions/lamp posts on the road. It is a very dangerous, poorly lit road with little or no pavements, with fast moving traffic including prohibited HGV vehicles. Concerns over the delays to opening Springwood Drive until the development has concluded compound the volumes and speeding of traffic on Wiswell Lane. WPC & LCC Cllr Mirfin support these concerns and continue to investigate the issues and will report back to residents.</p>	2335/23
6.	Partnership Meetings	
	<p>To receive reports from Borough/County Councillors and partnership meetings Councillors have attended which impact on the Parish e.g., LCC, RVBC, Parish Liaison, Police Partnership meeting updates.</p>	
	<p>LCC Cllr Mirfin attended a meeting with the fire brigade after complaints from residents on Queen Street about the state of the fire hydrants. The fire services have now repaired, cleaned and tested the hydrants reported.</p>	2336/23
	<p>LCC Cllr Mirfin has been working with Highways refreshing the road marking throughout the County. Broad Lane and other roads have been refreshed with improvements requested on Station Road/Clitheroe Road junction.</p>	2337/23
	<p>Cllrs Highton, Threlfall & Brown attended the Police Partnership meeting which have recommenced and should now meet on a bi-monthly basis. A new licensing Sargeant Stephen Dundon has been recruited. Concerns over speeding on Wiswell Lane were raised with the Police as an issue.</p>	2338/23
7.	Speeding/SpID Plates/Lighting Columns/Joint Working Group	
	<p>To receive any updates on actions taken to reduce and promote speed awareness throughout the village.</p>	
	<p>WPC are awaiting the outcome of three gateway marking applications Cllr Threlfall has submitted to try and reduce traffic speeds on Accrington Road, Mitton Road and Clitheroe.</p>	2339/23

	<p>The license of the 9 applications of the Lighting Column fixings for SpID plates are still awaited.</p> <p>The meeting of the joint working group was postponed.</p> <p>To consider correspondence re traffic and speeding on Wiswell Lane.</p> <p>Correspondence from residents of Wiswell Lane addressed inappropriate 20mph signs placed on Springwood Drive which have now been removed. Speeding on Wiswell Lane continues to be an issue and WPC will lobby LCC for speed restriction aids to reduce the speed and volumes of traffic on this road.</p> <p>It was resolved that WPC would request a SpID to be erected on Mitton Road to monitor traffic volumes and speed. Clerk to ACTION.</p>	<p>2340/23</p> <p>2341/23</p>
8.	Planning Permission Whalley Sports Park	
	<p>Cllr Smith updated WPC on the planning application for the Sports Park. A Topographical Survey has been instructed so that plans can be submitted to RVBC. The proposed building will be 45m in length and will be a stand-alone sports hall with 2 rooms on each end. (Changing rooms, toilets, kitchen)</p> <p>Harrisons Engineering have kindly agreed to support the development by working at cost with open transparent accounting.</p>	2342/23
9.	Remembrance Sunday	
	<p>10 Lamppost Tommys have arrived for the forthcoming Remembrance Sunday. It was resolved to order another 30 Tommys to go back-to-back on the lamp posts on King Street. (20 Lamp post displays through the village) Clerk to ACTION.</p> <p>A traffic plan was received and shared with members of the Council closing the roads for an hour from 10.30 -11.30 to accommodate the procession and to pay respects without passing traffic at 11am at the War Memorial.</p> <p>A Remembrance service attended by Ribble Valley Mayor Mark Hindle will be held at St Mary's Parish Church, Church Lane at 10am and a procession will lead to the War Memorial where wreaths will be laid.</p>	<p>2343/23</p> <p>2344/23</p> <p>2345/23</p>
10.	Christmas Lighting	
	<p>It was resolved to approve;</p> <ul style="list-style-type: none"> • 70m of 140 LED Christmas lighting on steel supports around Vale Gardens at a cost of £1670 • Christmas Halo lighting to the small lamp standards at the Methodist Church at a cost of £1920. • To approve replace the existing failing Christmas lighting displays at a cost of £1360. 	2345/23
11.	CCTV	
	CCTV has been ordered and will be installed to cover the area around The Sands from the school.	2346/23

12.	Email Storage	
	It was resolved to increase the Chairmans email storage from 2GB to 50GB at an increase of £5 per month and to continue to review other email accounts where necessary.	2347/23
13.	Reports by Cllrs & Clerk as INFORMATION only – Not for debate	
	<p>Items arisen, correspondence received since the last meeting for information only, that may result in future agenda item.</p> <ul style="list-style-type: none"> • Councils - Connect your community to the Slow Ways national walking network • Wiswell Lane, Springwood Drive Speed Signs • Rural Bulletins, Neighbourhood/In the Know updates, Crime Figures • Mayor’s Charity Ball – Friday 17 November 2023 • RVBC Yearbook 2023-24 • ED 76333 Sydney Avenue, Whalley BB7 9TF flooding LCC Response • Community Safety Partnership Day - 27th September 2023 • Ribble Valley Councillors call for the Authorities to 'Come Clean' about Air Quality • RAG Updates • Bus services meeting 26th January 1-3pm (venue TBC). <p>LCC Cllr Mirfin is to organise a meeting with Cllr Smith, residents and LCC to discuss flooding issues on Sydney Avenue. Cllr Mirfin to ACTION.</p> <p>Cllr Mirfin updated on RAG situation and the noise abatement order at The Aviary.</p> <p>LCC £2 single trip bus fare scheme is extended.</p> <p>Cllr Smith reported that the funding of £15,000 for the funding of installing a footpath on QE11 land had to be reinstated and must be completed by end of October 2023. These works have been commissioned to comply with timescales.</p> <p>Cllr Threlfall reported that the Village Hall Committee has met, and they are offering a £5000 grant to the bellringers fund. The VHC are undertaking decorating works at the Hall.</p> <p>Cllr Threlfall volunteered to attend the bus services meeting in January and he and Cllr Vickers are to attend the Parish Conference early November.</p> <p>Cllr Threlfall reported that burial ground committee had met and will meet again in January.</p> <p>The Clerk gave an update re the land at Hellicliffs which has been provided by Pallisters to inform the Parish Council and the residents of Whalley that the sale of the land off Accrington Road is looking to complete in the near future. It is expected that this land will be stocked with livestock and that the area currently used as a bike park (without permission) will be fenced off with access provided. The prospective owners can only obtain third party insurance on the</p>	<p>2348/23</p> <p>2349/23</p> <p>2350/23</p> <p>2351/23</p>

	<p>basis that the “bike” area is fenced off and excluded from the insurance policy. Once the sale has completed, the new owner may be open to discussing the option of offering the area of land fenced off, to a formal entity, under a tenancy arrangement with the insurance liability being retained by the “tenant”. There would of course need to be strict parameters agreed over the use of the holding as a whole, to allow such an agreement to move forwards. This is merely an informal update on the situation and Pallisters will confirm when the sale has completed.</p> <p>Chairman Cllr Highton wanted to acknowledge and congratulate Whalley In Bloom on behalf of the Parish Council on winning three awards in the North West In Bloom Competition.</p> <p>A fantastic well-deserved accolade for all of their continued hard work throughout the village for the benefit of everyone.</p> <p>Cllr Highton has met with residents on The Sands to discuss the possibility of re-installing a bench. As these residents have previously suffered experiences of anti-social behaviour with groups collecting around the bench, the residents were not in favour of a bench being installed here.</p> <p>Cllr Highton has found the wording to the missing plaque for Jill Taylor and a new plaque will be ordered and installed. Clerk to ACTION.</p> <p>Chairman/Clerk reported that there had been an attempted outside breach of security on the SBS account. This matter has been reported, investigated and is in the hands of the relevant bodies.</p>	<p>2352/23</p> <p>2353/23</p> <p>2354/23</p> <p>2355/23</p>																																																																																								
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	Update on completion of AGAR, end of year accounts March 2023. Notice of conclusion of audit along with the certified AGAR (Sections 1, 2 & 3) have been published as of 15/9/2023.	2356/23																																																																																								
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	<p>To Authorise Accounts, Payments, Receipts & Balances for October 2023.</p> <table border="0" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Easy Web</td> <td style="width: 30%;">Website Services</td> <td style="width: 10%; text-align: right;">(77.51)</td> <td style="width: 10%;"></td> <td style="width: 10%; text-align: right;">(77.51)</td> </tr> <tr> <td>RVBC</td> <td>Concurrent Grant</td> <td style="text-align: right;">4,403.00</td> <td></td> <td style="text-align: right;">4,403.00</td> </tr> <tr> <td>E Haworth</td> <td>Salary</td> <td style="text-align: right;">(836.08)</td> <td></td> <td style="text-align: right;">(836.08)</td> </tr> <tr> <td>HMRC</td> <td>ITE208.20 ENIE39.59</td> <td style="text-align: right;">(248.39)</td> <td></td> <td style="text-align: right;">(248.39)</td> </tr> <tr> <td>E Haworth</td> <td>Office Expenses</td> <td style="text-align: right;">(58.33)</td> <td></td> <td style="text-align: right;">(58.33)</td> </tr> <tr> <td>E Haworth</td> <td>Re-Imbursement Tomm</td> <td style="text-align: right;">(53.50)</td> <td></td> <td style="text-align: right;">(53.50)</td> </tr> <tr> <td>M Hill</td> <td>Expenses Mileage</td> <td style="text-align: right;">(10.00)</td> <td></td> <td style="text-align: right;">(10.00)</td> </tr> <tr> <td>PFK Littlejohn LLP</td> <td>AGAR 31/3/2023</td> <td style="text-align: right;">(504.00)</td> <td></td> <td style="text-align: right;">(504.00)</td> </tr> <tr> <td>Ark Plastics</td> <td>Planters</td> <td style="text-align: right;">(564.00)</td> <td></td> <td style="text-align: right;">(564.00)</td> </tr> <tr> <td>Whalley Educational Foundation</td> <td>Room Hire</td> <td style="text-align: right;">(52.00)</td> <td></td> <td style="text-align: right;">(52.00)</td> </tr> <tr> <td>Mydas Touch</td> <td>Vale Gardens Plaque & I</td> <td style="text-align: right;">(821.98)</td> <td></td> <td style="text-align: right;">(821.98)</td> </tr> <tr> <td>E-On Next</td> <td>Vale Gardens Electricity</td> <td style="text-align: right;">(17.36)</td> <td></td> <td style="text-align: right;">(17.36)</td> </tr> <tr> <td>Abbey Gardening Services Ltd</td> <td>Parish Church Grounds</td> <td style="text-align: right;">(349.20)</td> <td></td> <td style="text-align: right;">(349.20)</td> </tr> <tr> <td>Abbey Gardening Services Ltd</td> <td>Vale Gardens Grounds</td> <td style="text-align: right;">(327.60)</td> <td></td> <td style="text-align: right;">(327.60)</td> </tr> <tr> <td colspan="2">Movement in Month</td> <td style="text-align: right;">483.05</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">483.05</td> </tr> <tr> <td colspan="2">Cash Book Balance at START of Month</td> <td style="text-align: right;">35,870.03</td> <td style="text-align: right;">1,095.00</td> <td style="text-align: right;">54,125.75</td> <td style="text-align: right;">91,090.78</td> </tr> <tr> <td colspan="2">Cash Book Balance at END of Month</td> <td style="text-align: right;">36,353.08</td> <td style="text-align: right;">1,095.00</td> <td style="text-align: right;">54,125.75</td> <td style="text-align: right;">91,573.83</td> </tr> </table>	Easy Web	Website Services	(77.51)		(77.51)	RVBC	Concurrent Grant	4,403.00		4,403.00	E Haworth	Salary	(836.08)		(836.08)	HMRC	ITE208.20 ENIE39.59	(248.39)		(248.39)	E Haworth	Office Expenses	(58.33)		(58.33)	E Haworth	Re-Imbursement Tomm	(53.50)		(53.50)	M Hill	Expenses Mileage	(10.00)		(10.00)	PFK Littlejohn LLP	AGAR 31/3/2023	(504.00)		(504.00)	Ark Plastics	Planters	(564.00)		(564.00)	Whalley Educational Foundation	Room Hire	(52.00)		(52.00)	Mydas Touch	Vale Gardens Plaque & I	(821.98)		(821.98)	E-On Next	Vale Gardens Electricity	(17.36)		(17.36)	Abbey Gardening Services Ltd	Parish Church Grounds	(349.20)		(349.20)	Abbey Gardening Services Ltd	Vale Gardens Grounds	(327.60)		(327.60)	Movement in Month		483.05	0.00	0.00	483.05	Cash Book Balance at START of Month		35,870.03	1,095.00	54,125.75	91,090.78	Cash Book Balance at END of Month		36,353.08	1,095.00	54,125.75	91,573.83	2357/23
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16.	Precept Meeting Date	
	It was resolved to consider the requirements for draft Precept Budget 2024/25 and agree a precept meeting date of 30 th November 2023 to set budget. The meeting will take place at The Old Grammar School at 7pm.	2358/23
17.	Next Meeting Dates	
	It was resolved to approve the date of the next Parish Council meeting Thursday 16 th November 2023 at 7.30pm at Whalley Old Grammar School.	2359/23

Draft Minutes Subject to Confirmation

The meeting closed at 21:30.

Signed by Chairman:
Councillor Martin Highton

Date: